

Newstead Town Board Meeting- December 23, 2002

A Regular Meeting was called to order by the Newstead Town Board on Monday, December 23, 2002 at the Newstead Town Hall at 8:00 PM.

Present: Gerald F. Summe -Supervisor
 David Cummings- Councilman
 Joan M. Glor- Councilwoman
 Harold L. Finger- Councilman
 Fred Pask- Assessor
 Christine Falkowski- Building Department
 Nathan Neill- Town Attorney
 Andrew Casolini- Town Engineer
 Dawn D. Izydorczak- Town Clerk

Roll Call was taken with all board members present except Councilman George.

Town Attorney Nathan Neill led the pledge to the flag.

Minutes from the previous regular board meeting held on December 9, 2002 were presented for approval. A motion was made by Councilman Cummings, seconded by Councilwoman Glor to approve as presented. Carried Unanimously

Communications -Clerk presented the following:

A copy of the Akron Village Board meeting minutes for December 2, 2002 were received.

A letter from BFI accompanied by a list of customer phone calls from Newstead residents for the month of November.

A letter of resignation was received from Planning Board Chairman, David Wakeman effective December 31, 2002.

A letter to the town board from resident John Burke of 4820 Crittenden Road was distributed to Board members, including a format for how complaints are taken.

A letter from Erie County Commission on the Status of Women regarding the 2002 Report on Gender Distribution on Municipal Boards.

A copy of the American Institute of Architects of Buffalo/Western New York 2002 Design Award Winners featuring the Newstead Public Library as receiving Honorable Mention in the new construction less than 25,000 square feet category.

A memo from Kathy Strobele requesting permission to attend the NYS Government Finance Officer's Association Conference in March 2003.

An announcement from Erie County regarding Christmas tree, computer and cell phone recycling drop offs on Saturday, January 11, 2003 from 9:00am – 2:00pm at Como Lake Park, Chestnut Ridge Park and Delaware Park locations.

Two letters from Wendel Duchscherer: One regarding the proposed project scope and fees for Wendel's work on the Senior Center addition and the other regarding unresolved issues on the Buffalo Drilling project on Main Road.

A motion was made by Councilwoman Finger, seconded by Councilwoman Glor to receive and file correspondence as presented. Carried Unanimously

Work Session: A work session was held on December 16, 2002. The following was discussed: the town policy on complaints, the Senior Center, Buffalo Drilling, Clerical sick days, health insurance, water district #5 issues, Dog Control Officer, Airport Re-zoning, Lateral Restriction policy, LOSAP proposal and other issues.

Privilege of the Floor – No one spoke.

A motion was made by Councilwoman Glor, seconded by Councilman Cummings to approve the attached listing of year-end Budget transfers requested by Bookkeeper Kathy Strobele.

Carried Unanimously

Approval of Bills -Councilwoman Glor reported that she had reviewed the Abstract from Batch #88 & 89 from the 12/9/02 meeting with the previously Un-audited vouchers and found everything in order. She presented Abstract Batch #94-95 & 96. Vouchers on Abstract Batch #94-95 & 96 (pre-pays for 2003) numbered 1276- 1327 totaling \$223,702.56 and were presented for payment approval by Councilwoman Glor, seconded by Councilman Finger to approve payment.

Abstract Batch 94-95 & 96:

General Fund "A" -\$10,394.99, Fund "B" \$190.81, Highway "DA" -\$0.00, Highway: Outside Village (DB) \$5,368.12, Capital Projects- WD#5-Phase II (HC) \$70,592.84, Fire Protection (SF) \$93.00, Refuse (SR) \$20,863.94, Sewer Fund (SS) \$19.36, and Water Districts (SW1) \$18.75, (SW2) \$0.00, (SW3) \$18.75, (SW4) \$0.00, (SW5) \$116,142.00, (SW6) \$0.00, (SW7) \$0.00, (SW8) \$0.00, (SW9) \$0.00, Trust & Agency (TA) \$0.00, totaling \$223,702.56.

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS

Highway – The Superintendent was out on the road checking snow conditions. Councilman Cummings reported that the newly hired employee is working out well.

Assessor – Nothing to report.

Code Enforcement & Building Administration –the following building report was presented:

John Asmus	12784 Lewis	Pole Barn
Gregory Batt	12676 Bloomingdale	Addition
Frank Hojnacki	6541 Draper Rd	One Family Home

A Zoning Report was presented to the Board for review by Zoning Officer, Rebecca Baker. Building Administrator Christine Falkowski reported that the new building inspector has already been busy with inspections.

Town Clerk- Nothing

Attorney for the Town- New sheets were prepared for the Zoning Boards use. They should be a helpful tool.

COUNCILPERSONS

George – Not Present

Cummings – Nothing to report

Glor- Nothing to report

Finger- Nothing to report

SUPERVISOR – Received a call from Joanne Roach of the Senior Citizens group. Helping hands has received their grant. They will begin meetings soon in the Denio building. Nathan will draw up a lease agreement for 2003. The Supervisors Report for October is complete and on file with the Town Clerk. The 2003 Organizational Meeting will be held on Monday, January 6, 2003 at 7:30pm.

UNFINISHED BUSINESS

Water District #5- Phase 2 & 3: all paperwork will be ready for the new extension by Friday December 28th for the Monday, December 30th special meeting at 7:30pm.

Comprehensive Master Plan Update – A resolution to Adopt the plan will be ready for the January 13th meeting. Andrew reminder the board that past SEQRA dates need to be included.

Christian Airmen Re-Zoning- Councilman George contacted the airport manager. They are waiting to find out who the organizations new president will be for 2003.

Henley & Murphy Re-Zoning- Meeting with committee Thursday morning.

LOSAP Proposals- Waiting for numbers and proposed language from PennFlex.

Senior Center- correction should be noted of figure published in the Buffalo News. The total cost of the project is \$375,000 for construction of the addition to the fire hall.

Other- Nothing

NEW BUSINESS

Chips Agreement:

A motion was made by Councilman Cummings, seconded by Councilwoman Glor authorizing the Supervisor to execute all necessary documents approving the 2003 CHIPS contract.

Carried Unanimously

Complaint Policy:

A motion was made by Councilman Finger, seconded by Councilwoman Glor to approve the new written policy on filing complaints in the Town of Newstead to permitting bodies.

(Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

Wendel Design-Senior Center:

A motion was made by Councilwoman Glor, seconded by Councilman Cummings approving the proposed design for the senior center addition and authorizing the Supervisor to execute the necessary contracts for expenditures.

(Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

C& E Furniture:

A motion was made by Councilman Cummings, seconded by Councilwoman Glor issuing a negative SEQRA declaration on the Type II action for the project located at 13061 Main Rd by C & E Furniture.

{Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman Finger approving the site plan as submitted for the project located at 13061 Main Rd by C & E Furniture.

{Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

Tatara Subdivision:

A motion was made by Councilman Cummings, seconded by Councilwoman Glor approving the scheduling of a public hearing on January 13, 2003 at 7:55pm to review the site plan submitted for the Tatara Subdivision project located at Stage & Schutt Roads.

{Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

Councilwoman Glor read aloud the new Clerical Sick Time Policy and requested approval of the Board to accept this policy. Carried Unanimously

Northeast Caissons Amendment to Site Plan:

A motion was made by Councilman Finger, seconded by Councilwoman Glor approving the amendment to the original site plan dated October 19,2002, dealing with the lighting along the driveway, on the Northeast Caissons project at Scotland and Indian Falls Rd.

{Resolution Attached) Ayes- 4 Nay- 0 Carried Unanimously

Other: A Special Meeting of the Town Board will be held on Monday, December 30, 2002 at 7:30pm to approve the Water District #5- Extension 4 paperwork and go over the 2003 Organizational Meeting information.

Question Period- No one spoke.

There being no further business to come before the board a motion was made by Councilwoman Glor, seconded by Councilman Finger to adjourn at 8:40PM

Carried Unanimously

Respectfully Submitted,

Dawn D. Izydorczak, Town Clerk